

**CLUSTER Steering Committee I and General Assembly 2024**  
**10<sup>th</sup> – 12<sup>th</sup> April 2024**  
**KU Leuven**  
**Leuven, Belgium**

**DAY 1**

**Wednesday 10<sup>th</sup> April 2024**  
**Venue: [Quadrivium \(QDV\)](#) / [Google Maps](#)**

- 08:30 – ... Registrations**  
Please visit the welcome desk to register your attendance and to receive your personalised lanyard.
- 09:00 – 10:30 Morning Activities (Part 1)**
- **Campus Tour**  
Meeting point: QDV 00.91 / entrance hall
  - **WG Entrepreneurship**  
Venue: Room 00.110 / [TEAMS-link](#)  
Chair: Yolande Berbers, KU Leuven
  - **WG Mobility**  
Venue: Room 01.110 / [TEAMS-link](#)  
Chair: Pascale Conard, KU Leuven
- 10:30 – 12:00 Morning Activities (Part 2)**
- **Campus Tour**  
Meeting point: QDV 00.91 / entrance hall
  - **WG CLUSTER & Africa**  
Venue: Room 02.100 / [TEAMS-link](#)  
Chair: Laurens Rademakers, KU Leuven
- 12:00 – 12:45 Lunch**
- 12:45 – 14:15 Afternoon Activities (Part 1)**
- **WG GAST**  
Venue: Room 00.110 / [TEAMS-link](#)  
Chair: Jules Vanpée, KU Leuven
  - **WG Communication**  
Venue: Room 01.110 / [TEAMS-link](#)  
Chair: Klaus Rümmele, KIT

**14:15 – 15:45 Afternoon Activities (Part 2)**

➤ **Arenberg Castle Tour** (14:30 - 15:45)  
Meeting point: QDV 00.91 / entrance hall (Route)

➤ **WG Associated Partners**  
Venue: Room 02.100 / TEAMS-link  
Chair: Guylaine Larocque, PolyMtl

**16:00 – 18:00 CLUSTER – CESAER Meeting**

Venue: Aula van de 2e Hoofdwet (Google Maps)  
Livestream: <https://livestream.kuleuven.be/?pin=977120>

Moderator: Luc Sels

Speakers: Mattias Björnmalm (Secretary-General CESAER)  
Jos Vander Sloten (Secretary-General CLUSTER)  
Peter Van Puyvelde (Chairperson WG EUI)

Agenda: See CLUSTER Intranet

**18:00 – 20:00 Networking Reception**

Venue: Machinezaal – Thermotechnisch Instituut (337-01)  
Kasteelpark Arenberg 41, 3001 Heverlee / (Google Maps)

**DAY 2**  
**Thursday 11<sup>th</sup> April 2024**  
**Venue: [Quadrivium \(QDV\)](#) / [Google Maps](#)**

**09:30 – 12:15 University Hospital Tour – UZ Leuven**

Transportation has been arranged to pick-up the 'UZ Tour-registrants'.

➤ *For those staying in the city center:*

*Pick-up time = 09:00H*

*Pick-up location = [Station Leuven \(Google Maps\)](#)*

➤ *For those staying in Heverlee:*

*Pick-up time = 09:15H*

*Pick-up location = [Kantineplein \(Google Maps\)](#)*

**12:30 – 13:30 Lunch**

Venue: [Quadrivium, room 00.10](#)

**13:30 – 17:00 Steering Committee**

Venue: [Quadrivium, room 00.100](#) / [TEAMS-link](#)

➤ **Agenda:** See [CLUSTER Intranet](#)

➤ **Attendees:** President of each member institution and/or their delegates.

**18:30 – 22:30 Gala Dinner**

Venue: [De Hoorn](#)

[Sluisstraat 79, 3000 Leuven \(Google Maps\)](#)

**DAY 3**  
**Friday 12<sup>th</sup> April 2024**

**General Assembly**

**Venue: Arenberg Castle, Room: KAST 01.07 / TEAMS-Link**  
**(Google Maps)**

**Meeting materials** (see CLUSTER intranet) / Password: Erasmus1999!

- Appendix 1: Minutes of the Steering Committee in Aalto, 8<sup>th</sup> of September 2023
- Appendix 2: Minutes of the General Assembly in Montréal, 31<sup>st</sup> of March 2023
- Appendix 3: CLUSTER Actuals
- Appendix 4: CLUSTER Internal Auditing Procedure
- Appendix 5: Discussion Note – Internationalisation

**Attendees:** Rectors/presidents and one additional representative of each institution. *(1 vote per institution)*  
CSO Chairperson and one additional CSO representative. *(1 vote for CSO)*  
Representatives of the Associate Members. *(no vote)*  
WG/TF Chairs. *(no vote)*

**9:00 – 9:15      Opening of the Meeting and Welcome**

- Opening of the meeting by CLUSTER President Luc Sels
- Approval of the Agenda for the General Assembly, 12<sup>th</sup> of April 2024
- Approval of the Minutes of the General Assembly at Polytechnique Montréal from 29<sup>th</sup> – 31<sup>st</sup> of March 2023

**9:15 – 9:45      Keynote presentation – Technology Transfer**

- Presentation by Paul Van Dun, General Manager of LRD Central Management & Head of Intellectual Property

**9:45 – 10:00    CLUSTER Finances**

- KU Leuven actuals 22-24, Jules Vanpée
- Audit System, Jules Vanpée

**10:00 – 10:15   SEEEP**

**10:15 – 11:00   Update on current activities**

- EUI, Peter Van Puyvelde (KU Leuven)
- CLUSTER & Africa, Laurens Rademakers (KU Leuven)
- Mobility, Pascale Conard (KU Leuven)

**11:00 – 11:30   Coffee Break & Group Picture**

- 11:30 – 12:30 Update on current activities (continuation)**
- Associated Partners, Jules Vanpée (KU Leuven)
  - Communication, Klaus Rümmele (KIT)
  - Entrepreneurship, Yolande Berbers (KU Leuven)
  - GAST, Jules Vanpée (KU Leuven)

**12:30 – 12:40 Next presidency 2024-2026**

**12:40 – 13:00 Closing**

**13:00 – 14:30 Farewell Lunch**

**15:00 – 17:00 Brewery Visit - Stella (optional)**  
Brouwerij Stella Artois (Google Maps)  
Aarschotsesteenweg 20  
3000 Leuven